**2019-20 NEDA Board Member Application**

Please return this completed application to **NEDAapplications@gmail.com** by **9 pm September 9, 2019**. Phone interviews will be conducted September 16 to 20. If selected, you are expected to attend the first board meeting on October 8 at 10 am EST. You are welcome to use as much space as you need for each of your responses.

1. Name
2. Phone(s)
3. Email Address
4. Mailing Address
5. Please share a brief education history (degrees, titles, certifications, etc.)
6. Please share a brief employment history
7. Please tell us why are you interested in our organization?
8. What is your understanding of NEDA’s Mission?
9. NEDA intends to file for IRS status as a 501 (c) 6 non-profit membership organization. Do you have experience with this type of non-profit? Please describe any previous non-profit BOD experience. (for more information, go to <https://www.irs.gov/charities-non-profits/other-non-profits/business-leagues>)
10. NEDA plans to offer a Certificate of Proficiency for EOL Doulas. Do you have any experience with this?
11. What is your experience relevant to the end-of-life doula profession?
12. Describe your understanding of a board member’s roles and responsibilities, including your understanding of what a working board does and what will be expected of you.
13. Do you have any actual or potential conflicts of interest?
14. What expertise or contribution do you feel you can make?
15. What do you see as the most pressing issue(s) facing NEDA? Facing EOLDs?
16. How many hours a month can you devote to board work?
17. Please list your other volunteer commitments
18. Please describe your communication style
19. What decision-making processes do you have experience with? Are you more comfortable with simple majority, consensus, or any other type?
20. Please describe your style of handling conflicts or differences of opinion in groups.
21. Describe the extent of your media and/or public speaking experience
22. Describe your computer/tech skills
23. Please indicate in what capacity you are willing to serve:
	1. □ Communications/PR/Social Media
	2. □ Finance
	3. □ Education
	4. □ Event planning
	5. □ Membership
	6. □ Other:
24. Are you willing to volunteer for a committee even if not chosen to be on the BOD at this time?
25. Please describe your availability for board meetings
26. Please attach two references from someone who knows you well, as relevant to the skills and experience you have to offer, including development, board or committee work. The reference should include their name, title, contact information and number of years they have known you. They should be available for contact between September 12-17.
27. Anything else you’d like us to know? We’re all ears!